

City of Abbotsford

PO Box 589, 203 N. First Street, Abbotsford, WI 54405

ABBOTSFORD CITY COUNCIL
TO BE HELD Monday, August 1, 2022 at 6:00 P.M.
AT THE ABBOTSFORD COUNCIL CHAMBER

1. Call the Regular Meeting to Order
 - a. Meeting Posted According to State Statutes
 - b. Roll Call
 - c. Pledge of Allegiance
2. Comments by the Mayor
3. Comments by the City Administrator
4. Comments by the Public- 2 Minute Time Limit
5. Discussion: Antenna's on Water Tower
6. Minutes from the City Council Meeting held July 20, 2022 (pgs. 2-4)
 - a. Waive the reading and approve/disapprove the minutes
7. Incidents, Training, Accidents
8. Fire Department Update
9. Library Update (pgs.5-20)
10. Discussion: Community Wayfinding Signs (pg. 21)
11. Public Works Update
12. Water & Sewer Update
13. Approve/Disapprove Central Water Plant Reservoir Inspection Proposal (pg. 22-24)
14. Next Meeting Dates- Wednesday, August 17, 2022 & TBD
15. Future Agenda Items-No Action Will Be Taken
16. Adjourn

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to Clerk's Office at (715) 223-3444 with as much advance notice as possible.

Minutes from the July 20, 2022, Abbotsford City Council Meeting in the Abbotsford City Hall Council Chambers.

Mayor Weix called the Meeting to Order at 6:00.

Meeting was Posted According to State Statutes

Roll Call: Nixdorf, Diedrich, Read, Weideman, M. Rachu, D. Rachu, Zeiset, Espino

Pledge of Allegiance – Held

Others Present: Administrator Soyk, DPW Stuttgart,

Comments by the Mayor – Mayor Weix turned it over to DPW Stuttgart for a Public Works update. Stuttgart stated that they are pouring concrete this week for patches from water main breaks and sidewalks. Stuttgart stated that the street sweeper that we purchased did not arrive on time, but the company gave us one to use in the meantime at no cost. We will have to pay one additional delivery charge from Green Bay. The substantial completion date for the alley work between Butternut and Sycamore is July 27th. Stuttgart stated that Jack Kramas is back to work after suffering a heart attack. We hired Grant Blair for the public works position, and he will start August 1st. Stuttgart stated that he hired Jaxson Polivka for summer help. Alderman D. Rachu questioned why we still have the community garden when no one uses it, and the garden beds are full of weeds. Stuttgart stated that every spring they rototiller the garden beds and no one uses them. Rachu suggested we remove the garden beds and turn it into lawn. Stuttgart stated that the public works crew will take care of that.

Comments by the City Administrator- Administrator Soyk stated that the water tower rehabilitation is on hold until Clark County comes up with a solution to move their antennas for emergency services that are on the tower. Soyk stated that the antennas can't be turned off or covered up. He said that they had a meeting on Monday with Clark County and that they are looking at raising the antennas up 6 feet so they would be above the containment system. Alder Nixdorf asked if this was for all antennas on the water tower. Soyk stated that this was only the antennas for Clark County. Nixdorf stated that John Austin would like to come to a meeting to discuss the antenna for the Abbotsford TAC channel. Soyk asked if Mayor Weix and himself could have a meeting with John Austin regarding this because the next council meeting isn't until August 1st. The council agreed that Mayor Weix and Administrator Soyk could have a meeting with John Austin.

Comments by the Public- None.

Minutes from the City Council Meeting held July 11, 2022- Motion to approve by *Zeiset/Nixdorf*.
Unanimous

Incidents, Training, Accidents- None

Police Department Update- Alder Diedrich stated that the lettering and equipment is getting put on the new squad car by a business in Loyal. The current bills were \$18,081.45. There were no incidents at Cheese Days.

Approve/Disapprove Class B Beer & Liquor License for Jack's Bar & Grill- Motion to approve by *Diedrich/D. Rachu. Zeiset-Opposed*. Motion carried 7-1.

Discuss/Approve Dog Park Location- The council reviewed several locations for a dog park. Alder Diedrich stated that Center Field makes the most sense for a dog park since the fence is already there. Alderman D. Rachu stated that Center Field is currently used as a ball diamond. Alderman D. Rachu questioned the need for a dog park all together. Administrator Soyk stated that the city sent out letters to 100 dog owners asking if they felt the city needed a dog park. We received 19 replies in which 13 were in favor of adding a dog park. Mayor Weix stated that in his opinion Center Field is the ideal location for a dog park. Alderman D. Rachu asked about the kids that currently use Center Field to play baseball. Alder Nixdorf stated that we have several other ball fields the kids can play on. Alderman D. Rachu stated that he feels that the kids that play on Center Field believe they are not allowed on Red Arrow Field or Jack Nikolay Fields. Alderman M. Rachu stated that the kids don't use Red Arrow Field because they keep tarps on the mound and home plate all the time. Alderman Zeiset asked if anything ever happened with the land trade with Paul Jakel as this could be a possible location for a dog park. Soyk stated that nothing has happened yet with the land exchange. Alder Nixdorf stated that if we put a dog park there, we would have to add fencing which would be an additional cost. DPW Stuttgart stated that if the city would get the lot that Mr. Jakel is offering the existing fence would have to get removed. Alder Nixdorf asked Alderman D. Rachu if there is a reason why he is against a dog park. Alderman D. Rachu stated he feels that a dog park is not needed because you can walk your dog down any street or sidewalk. Alder Nixdorf stated that a dog park would let dogs interact with each other and let the dogs run free. Administrator Soyk suggested making Shortner North the dog park and we could look at adding fencing in the future. DPW Stuttgart asked if Waste Management would pick up garbage out there. Soyk stated he would check but they are supposed to pick up garbage at all city owned parks. Motion to approve Shortner North as the dog park location by *Zeiset/M. Rachu. Unanimous.*

Approve/Disapprove Accepting Bid for New Concession Stand/Score Booth- Alderman M. Rachu stated that spending over \$500,000 on a concession stand would be irresponsible of the city council. Motion to disapprove accepting the bid for the concession stand/score booth and giving DPW Stuttgart and Administrator Soyk authority to investigate other options by *M. Rachu/Weideman. Unanimous.*

Discuss/Recommend Cedar St. Sidewalks- Administrator Soyk stated letters got sent out to all the residents on Cedar Street asking if they were in favor of putting sidewalks in. We received 9 replies all saying they did not want sidewalks on Cedar Street. The council recommended not putting in sidewalks on Cedar Street.

Approve/Disapprove Amending Section 3.1 In the Employee Handbook- Administrator Soyk stated that at the last council meeting the council voted to hire Grant Blair at \$21.00 per hour with a \$1.00 raise when he gets a CDL. Soyk stated that it is only fair to offer this to every employee and that is the amendment of the employee handbook. Motion to approve by *M. Rachu/Nixdorf. Unanimous*

Discuss/Approve Usage of ARPA Funds- Administrator Soyk stated that we received the second payment of ARPA funds totaling approximately \$232,000. Soyk stated that we have until the end of 2024 to spend the money. Alder Diedrich asked what we can spend the ARPA funds on. Soyk stated that technically we can spend it on anything but if it goes towards the general fund, it could affect the expenditure restraint payment we receive. Soyk stated that if we funded a project through a capital fund it would not affect the expenditure restraint payment. Mayor Weix asked about using the funds towards the concession stand. Soyk stated that they could use it towards the concession stand. Soyk stated that there isn't a rush to spend the funds since we have until 2024. Alderman D. Rachu stated that for many years there were streets that needed to be done that we didn't have the funds for. DPW

Stuttgen stated that when he first started working here there was only \$112,000 budgeted for roads each year, but we are starting to catch up now. Stuttgen stated that our sewer department is probably the worst off financially so the funds could go towards replacing the sewer main on 5th Street. Alderman D. Rachu asked if the 5th Street project would use all the ARPA funds. DPW Stuttgen stated that it would use all the ARPA funds as it is over a \$600,000 project. Administrator Soyk stated that he will add ARPA funds to the 2023 budget. Alderman Weideman stated that he would like to see three recommendations from DPW Stuttgen and Administrator Soyk for using the ARPA funds.

Approve/Disapprove Current Bills in the Amount of \$422,937.69- The council reviewed the current bills. Motion to approve the current bills by *Diedrich/Zeiset. Unanimous.*

YTD Financials- The council reviewed the YTD Financials. Administrator Soyk stated that the percentages are missing from the report, and he is working with Civics to get it added back to it. DPW Stuttgen everything in public works is on schedule except fuel. Stuttgen stated that he is a little over 50% on public works operational expense and that was due to cost increase of road paint. Alderman Zeiset asked if the Safe Routes to School grant reimbursement would skew the budget numbers. Soyk stated that most of that revenue will go to the water department to repay the interfund loan.

City Bank Account Balances- The council reviewed the city bank account balances.

Next Meeting Dates- Monday, August 1, 2022 & Wednesday, August 17, 2022.

Future Agenda Items-No Action Will Be Taken- Alderman Zeiset asked if we should re-visit the Town & Country contract for the fuel surcharge. The council decided to wait and see what fuel prices are going to do.

Adjourn- Motion to Adjourn by *Diedrich/Nixdorf. The Abbotsford City Council Adjourned at 6:38 PM.*

ABBOTSFORD PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

www.abbotsfordpl.org

REGULAR MONTHLY MEETING: Meeting /July 20th 2022 / 5:00 PM / Public Room

ATTENDEES:

Jochimsen (Library Director), Board: Giffin, Archambo, Huther, Espino, Dukelow, Suttner, Bittner

Members absent: Hinrichsen

Call to order: 5:03 pm

Reading of the minutes from previous meeting: Read, Giffin moved to approve, Dukelow seconded. Motion Passed.

Public Comment:

Old Business:

- Summer Reading Update:
 - 45 youth signed-up.
 - 8 Families/Groups did the puzzle room; extremely positive reviews. Had two groups that did not show, was able to call a family on the waiting list to fill one of the spots. Hosting the room is a lot of effort and also can cause changes to the schedule as two staff need to present if the room is held turning open hours. Talk to system about the legality of a small returnable deposit (\$5) required to hold spot that would be returned when they show up for the event.
 - Nancy visited school, board suggested asking for students to visit to library for increased turn-out and to incite the students' excitement for the program and library in general. Espino mentioned it might be possible to have the afterschool program make a visit to the library if a during school hours trip cannot be arranged.
 - Espino also mention that come schoolyear the, the afterschool program could be seeking activities during the timeframe of 4-5:15pm. A visit to the library could be arranged. Details to look into: transportation (busing vs walking), frequency of visits, amount of youths or specific grade level, and arrange library cards for youth. Espino will talk to afterschool coordinator.
 - Archambo mentioned that the Abbotsford high school will begin requiring volunteer hours for students to graduate. Director will put together a handout that the school can distribute to inform students for what to expect when volunteering at the library (putting together activity bags for next summer's program, shelving, dusting, dvd cleaning, etc.) and the library's requirements.
- Clark County Farm Tech Days
 - Farm Tech Days will be in Loyal Wisconsin July 12-14th. The Clark County Libraries will have a booth. Director will be working the booth Wednesday and possibly Thursday morning. Board members are welcome to help out at booth if desired. Director will give board members the location of booth when known.

New Business:

- Community wayfinding signs: Library/City Hall
 - Director talked to the Mayor about the possibility of adding/updating Library/City Hall wayfinding sign. There is currently one wayfinding sign on Hwy 13, just after Hawkeye, heading north (picture attached). Sign points toward W Spruce Street. If possible, the ideal location would be on the intersection of Hwy 13 and E Birch Street.
<https://wisconsin.gov/Pages/doing-bus/real-estate/outdoor-adv/directional-info-wayfinding.aspx>
- Adult Program: Author and Historian Chad Lewis will present on Wisconsin's Gangster Past, Program will be held Tuesday, Aug. 16th at 6:00pm.
- Follow-up volunteer/afterschool
 - Director will email volunteer information to High School, Lori Huther possible contact.
 - No new updates on afterschool program opportunities.
- Future programs- Holiday, etc.
 - The Annual Holiday Program will be planned to be held in-person. A Social Media Post will be created asking community to set reminders for the date and asking for volunteer demonstrators. The Holiday Program was explained to new Board Members. Review: Instead of holding a December meeting, the Library Board assists with the Holiday Program. Board Members assist with set-up, presenting/telling

jokes, helping with the games, food serving, and clean-up. The Holiday Program has been held for over 30 years. The program was held virtually the last two years and attendance suffered. It is a craft demonstration/not a craft sale. Three members of the community demonstrate in front of the audience a holiday craft/recipe/skill. There is music from the high school choir, food, prizes (including high school fundraiser poinsettias), and games. With the retirement of the High School Ag Teacher, a new source for poinsettias may need to be found.

- Dukelow mentioned that the School uses Remind App to remind students/teachers/parents of important dates and asked if that could be incorporated into a library setting. Director will research into the Remind App.

Treasurer's Report:

- 49% of Budget Spent. \$ \$69,205.68 of \$140785.28. Report approved.
- **Bank Account Balances:**
 - **June 2022:** Forward: \$42,224.58, Forward Retirement: \$600.40, Nicolet: \$44,379.30
 - **May 2022:** Forward: \$42,221.11, Forward Retirement: \$600.35, Nicolet: \$44,499.47
 - **April 2022:** Forward: \$42,217.52, Forward Retirement: \$600.30, Nicolet: \$44,345.78

Circulation Report:

- Total Circulation:
 - **June: 1807** May: 1417 April: 1794 March: 1808 Feb.2022: 1592 Jan. 2022: 1594 Nov.2021: 1613 Dec. 2021: 1539
- Past Circulation History:
 - June 2021: 1863 June 2020: 1,497 June 2019: 2,783 June 2018: 2,942 June 2017: 3,232 June 2016: 2354 June 2015: 2591 June 2014: 2673
- Circulation Break-down:
 - Books: 1047, DVD: 247, Spoken Record: 33, Large Print: 65, Magazines: 27, Other: 52

Other Usage Report:

- Wireless Sessions: **June: 200** May: 88 April: 76 March: 95 Feb: 81 Jan: 266 Dec: 511 Nov: 447 Oct: 347 Sept: 358 Aug: 401 July: 402 June: 556 May: 415
- Overdrive E-material Checkout: June: 164 **May: 176** April: 157 March: 225 Feb: 181 Jan: 209 Dec: 168 Nov: 173 Oct: 143 Sept: 158 Aug: 157 July: 197 June: 172 May: 212
- Website Visits: **June: 269** May: 236 April: 223 March: 263 Feb: 205 Jan: 266 Dec: 192 Nov: 192 Oct: 347 Sept: 210 Aug: 243 July: 186 June: 237 May: 270
- Public Computer Uses in **June: 172** May: 120 April: 105 March: 102 Feb: 113 Jan: 102 Dec: 118 Nov: 142 Oct: 143 Sept: 125 Aug: 147 July: 50 June: 144 May: 116
- Monthly Reference:
 - **June: 49** May: 66 April:98 March: 85 Feb: 144 Jan: 106
- Patron Count:
 - **June: 906** May: 742 April:829 March: 737 Feb: 759 Jan: 681 Dec.: 876 Nov: 650 Oct: 553 Sept: 601 Aug: 552 July: 910 June: 742

Policy Reviewed: Collection Development Policy contains standards for selection, acquisition requests, collection maintenance and challenge of library materials. Main changes made to policy were changing the wording of challenged to reconsideration and complainant to petitioner.

WVLS Report:

Director Report:

- Last Month Program Count:
 - May: Monthly Program total: 20 programs, 328 attendance
- Projector has arrived.
- Future/Current Programs Overview: (see newsletter)
 - Highlights: Juggler, Teen Summer Events

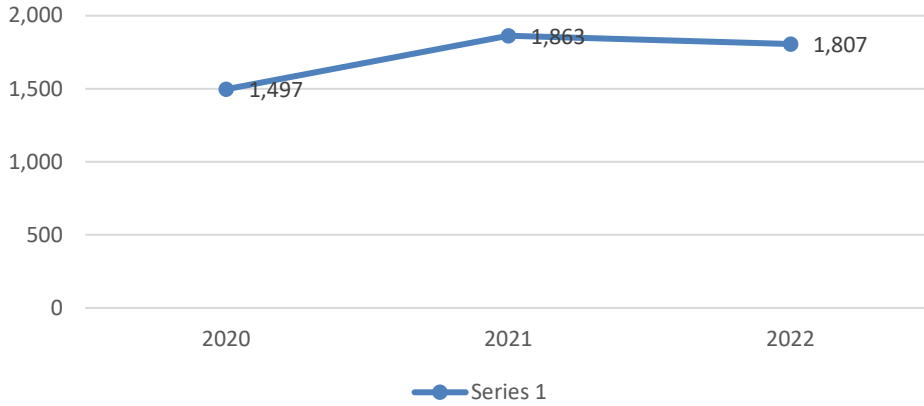
Staffing/Operating Issues: n/a

Next meeting:

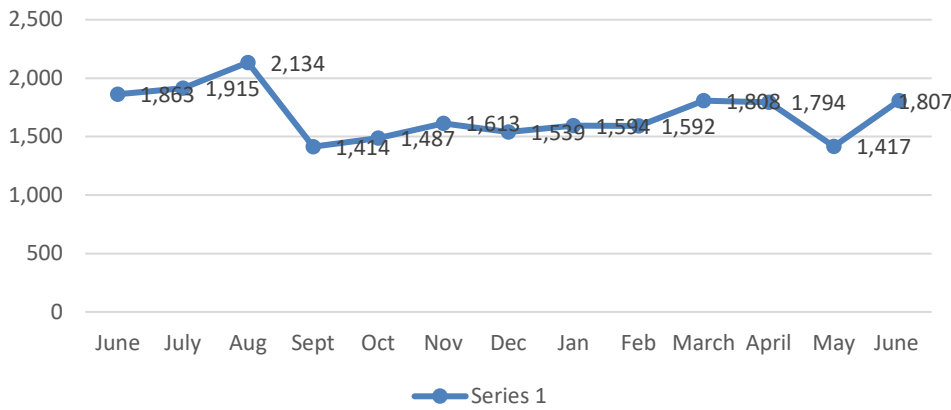
Aug. 17th, 2022 at 5:00pm. Bittner will be excused.

Adjourn: 5:57 pm Giffin/Bittner

Circulation Report: of June 2020-2022



Circulation Report:Year to Date



Date	Time	Duration	Local Event Name	Target Audience (Children (0-11); Young Adult (12-18); Other (all ages))	Group Attending (program) or Individual Participants (self-directed activity)	Format: In-person; Live, virtual; or Pre-recorded	If group attending, then number of attendees	If recorded live, virtual event later posted for on-demand viewing, then enter number of views	If pre-recorded, then number of views	If self-directed, then number of individual participants
6/7/2022	3-4 pm	1 hour	Pizza Garden	Children 6-11	Group attending	In-person	29			
6/10/2022	7pm-8:45pm	2 hours	Family Movie Night: Turning Red	General Interest	Group attending	In-person	11			
6/13/2022	by sign-up	1 1/4 each	Undersea Puzzle Room (7 groups)	General Interest	Group attending	In-person	23			
6/13/2022	12:00:00 AM	1 hour	Summer Reading Opener/ Farm Animals	General Interest	Group attending	In-person	59			
6/14/2022	7-8 pm	1 hour	Book Club: Sold on a Monday	Adults	Group attending	In-person	4			
6/14/2022	3-4 pm	1 hour	Summer Reading with Nancy	Children 6-11	Group attending	In-person	5			
6/15/2022	3-4pm	1 hour	Read to Rover	Children 6-11	Group attending	In-person	5			
6/16/2022	6:30-8 pm	1 1/2 hour	Adult Craft: Nautical Bracelet	Adults	Group attending	In-person	11			
6/20/2022	2-5pm	3 hours	Walk-in Perler Beads	Children 6-11	Individual participants	In-person			4	
6/20/2022	4-5pm	1 hour	Early Teen Book Club	Young Adult 12-18	Group attending	In-person	4			
6/21/2022	3-4 pm	1 hour	Summer Reading with Nancy	Children 6-11	Group attending	In-person	16			
6/22/2022	3-4pm	1 hour	Read to Rover	Children 6-11	Group attending	In-person	8			
6/27/2022	3-4 pm	1 hour	Summer Reading with Nancy	Children 6-11	Group attending	In-person	10			
6/27/2022	6-7:30	1 1/2 hour	Teen Sushi Party: Summer Reading Event	Young Adult 12-18	Group attending	In-person	8			
6/29/2022	3-4pm	1 hour	Read to Rover	Children 6-11	Group attending	In-person	2			
6/12-6/30		all month	In House Craft: Spring Paper Rolls	Children 6-11	Individual participants	In-person			50	
6/12-6/30		1/2 month	Whale of a Tale Trivia	General Interest	Individual participants	In-person			19	
all month		all month	Activity Bags	Children 6-11	Individual participants	In-person			11	
all month		all month	In House Craft: Mermaid Barrette	Children 6-11	Individual participants	In-person			23	
all month		all month	In House Craft: Squid Wind Sock	Children 6-11	Individual participants	In-person			26	



ABBOTSFORD PUBLIC LIBRARY EVENTS

IN HOUSE YOUTH CRAFTS!: August's walk-in craft will be a lovely everlasting sunflower. Available until supplies run out.



WILD COOKIES BOOKCLUB: Tuesday, August 9th at 6pm. Discussing *Reconstruction Amelia* by Kimberly McCreight. Did Amelia Baron really get caught cheating and then commit suicide—or is the truth more sinister? Ask the librarian for a copy of the book to check-out. **Adult**

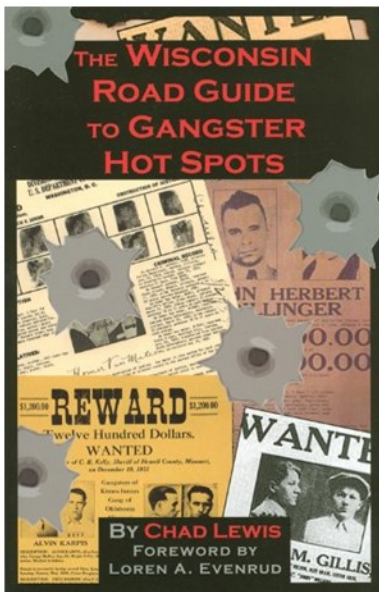
FAMILY MOVIE NIGHT: Friday, August 12th at 7:00 pm. Watching: *Vivo*. **Registration Required. Children Must be accompanied by an adult who stays for the movie. Library will set up room to accommodate social distancing. Doors open at 6:30 pm and lock at 7:15pm. Snacks from home are allowed. All Ages**



EARLY TEEN BOOKCLUB: Monday, August 15th at 4 pm. Discussing "Daughter of the Deep" by Rick Riordan's. Activity: Make your own Candy Sushi **Registration Required. For ages 11-13.**

WISCONSIN'S GANGSTER PAST PRESENTATION:

Tuesday, August 16th at 6 pm. Join Chad Lewis, author of *The Strange and Unusual*, into a sordid journey of WI's past. Put on your zoot suit and follow in the footsteps of America's most infamous gangsters as they turn WI into their personal crime vacation land. **Registration Required. Adult**



ADULT CRAFT NIGHT: Thursday, August 18th at 6:30 pm. Acrylic Pour Beach Painting. Bring shells or sand from your summer vacation to add to the painting. No cost, goodwill donation appreciated. **Registration Required. 16 or older, 12 and older if with an Adult.**



BACK TO SCHOOL PERLER BEAD

KEYCHAINS: Monday, August 22nd 2:30pm to 4:30pm. Supplies will be left out for kids to make perler bead creations. Each child can have up to two keychains or until supplies run out. **All Ages**



LIBRARY WILL BE CLOSED ON SATURDAYS DURING THE SUMMER. STARTING MAY 28th THROUGH SEPTEMBER 3RD.

*These events are subject to change at anytime. ⁸ Please watch the library Facebook page for updates.

Collection Development **and** **Management Policy**

Adopted by Abbotsford Public Library Board of Trustees, April 8, 2013

Goals

The library's primary responsibility is to assist patrons in their pursuit of information, education, and entertainment, and to inspire and stimulate children's interest in and appreciation of learning and reading. It selects materials in a variety of formats to satisfy the expressed and anticipated interests, tastes, needs, and reading abilities of the diverse community it serves.

Principles of Selection

The library recognizes that its patrons have diverse interests, backgrounds, cultural heritages, social values, political views, and needs. All patrons are free to reject for themselves any materials which do not meet their approval. This freedom does not include the right to restrict the freedom of others to read and inquire.

The library does not exclude or remove materials from its collection on the basis of the author's race, national origin, religious beliefs, sexual orientation, political views, or social values.

As long as materials meet our accepted standards of selection and are deemed to contribute to the goals of the library's collection development, the library does not exclude materials that present extreme points of view; that offer a one-sided representation of opinions, ideas, or events; or that may offend some patrons because of frankness of vocabulary or description.

The library excludes materials that present derogatory stereotypes as valid representations. However, it may include materials that authentically portray a period or way of life characterized by stereotypical thinking and materials that present the prejudices of real or fictional characters. Materials recognized as classics are considered acceptable even if they contain passages that are widely viewed as objectionable by current standards.

The library does not select, retain, or remove materials on the basis of anticipated approval or disapproval of any group of patrons, but solely on the basis of the standards stated in this policy. Library materials will not be marked or identified to show approval or disapproval of their contents. All patrons will have free access to all materials, and no materials will be sequestered (except items that need protection because of rarity, cost, susceptibility to loss, fragility, or unsuitability of format for heavy use).

The library does not restrict the selection of materials because of the possibility that some minors may obtain materials that their parents or guardians consider inappropriate nor does it deny minors access to any materials in the collection. The library does not stand in loco parentis; if parents or guardians do

not want their children to have access to certain library materials or services, it is their responsibility so to advise their children. The library has a professional obligation to provide equal access to all library resources for all library users.

The library has adopted and declared that it will adhere to and support the ***American Library Association's Library Bill of Rights, Free Access to Libraries for Minors, and the Freedom to Read Statement***. The content of these documents is understood to be part of this policy.

Standards for Selection

The Library evaluates an item being considered for inclusion in the collection in terms of the following standards. Not all the standards will apply to each item. The evaluation is made with regard to the work as a whole and not necessarily to its individual parts. Each item is evaluated in terms of its own merits, its intended audience, and its relation to the collection.

1. Timeliness: current general interest on international, national, and local levels, importance as a document of the times, relevance to contemporary issues
2. Permanent value as a standard work
3. Suitability of subject, style, format, and content for the intended audience
4. Relevance to community needs and interests
5. Proven or potential interest or demand
6. Reputation, authority, and qualifications of the author, editor, artist-producer, or publisher
7. Artistic merit
8. Scholarly merit; accuracy and accessibility of content
9. Evaluation by staff, local experts, and the public, and by reviewers in professional journals and popular media
10. Availability of the subject in the existing collection
11. Importance in relation to materials on the same subject in the existing collection
12. Importance in relation to existing areas of coverage in order to maintain a well-balanced collection
13. Importance in order to provide a wide range of points of view on a subject, including points of view that are unique, alternative, experimental, or controversial
14. Availability of the same or similar material in the local area and through the interlibrary loan system
15. Cost in relation to the significance of the material according to the above factors

Collection Maintenance

The library maintains the quality of the collection by retaining or replacing essential materials and by removing items that are outdated, damaged or worn out, no longer in demand, or unneeded duplicates. The library does not automatically replace all items that are removed because of loss or damage. Prime considerations in the decision to replace items include the number of duplicate copies needed to meet circulation demand, availability of newer or more authoritative material, presence of similar material in the collection, and community interest. Some older or worn material may be retained, such as classics, one-of-a-kind or irreplaceable items, collectors' items, award-winning children's books, items in the local history collection, items that provide special coverage of a field, and items that are consistently in demand.

Items removed from the collection may be sold, given away, recycled, discarded, or otherwise disposed of at the discretion of the library.

Requests for the Acquisition of Items

Patrons may request that the library acquire specific items. The library will consider the request in terms of whether the items conform to the goals, principles, and standards outlined in this policy; the availability and cost of the items; and the likelihood of general interest in them.

Materials for Temporary Use or Display

The library sometimes accepts collections, works of art, exhibits, and other items for temporary use or display. The library accepts material offered for loan based on the goals, principles, and standards it applies to its permanent collection and its judgment that the material is of current or general interest to its patrons.

The library will make reasonable efforts to preserve and protect borrowed materials, but all items are placed in the library at the lender's own risk. The library assumes no liability for the loss, damage, or theft of any item on loan. The lender may be asked to sign a loan release before the library will accept any item for use or display.

Abbotsford Public Library Loan Release Form

I hereby lend the following items to the Abbotsford Public Library for the period stated. I release the library from responsibility for the loss, damage, or destruction of the items while they are in the possession of the library.

Loan to extend from _____ to _____

Items loaned (continue on back of page, if necessary):

Name of lender _____

Address _____

City _____ State _____ Zip _____

Telephone _____ E-mail _____

Signature _____

Date _____

Request for Reconsideration of Library Materials

Challenge of Library Materials

The Library welcomes citizens' expressions of opinion concerning materials purchased or deselected (weeded). Requests to remove or retain materials will be considered within the context of the policies set forth in this document. When a complaint is made, the Library will ensure that the complaint is handled seriously and, equally important, that the fundamental principles of intellectual freedom are upheld. This policy defends the freedom to read, view, and hear. No material shall be removed from the collection except under the procedure given here.

Anyone who wishes to request that a specific item be reconsidered for inclusion in the collection of materials is asked to complete and sign the Request for Reconsideration Form, available on request from the library circulation desk. Forms can be mailed in care of the Abbotsford Library Board at P.O. Box 506, Abbotsford WI 54405 or given to Library Staff to deliver to the board.

~~Patrons who object to the presence of certain materials in the collection and who are unwilling to accept that the inclusion of these materials conforms to the goals, principles, and standards outlined in this policy may submit a Challenge of Library Materials form to the library Board of Trustees.~~

For a challenge to be considered, (1) the ~~complainant~~ petitioner must be properly identified on the form, (2) the ~~complainant~~ petitioner must be a resident of the Abbotsford Public Library's library's chartered jurisdiction and hold a valid borrower's card, and (3) the form must be completed in full.

No action shall be taken before the challenge is brought before the board. Challenged material shall not be removed until a final decision is made by the board.

The library will not consider the removal of an item on grounds of obscenity or for any other reason covered by law unless a court of competent jurisdiction has ruled against it. An item will be considered for removal only once in a twelve-month period.

The Library Board of Trustees will consider the challenge at the meeting of the board following the receipt of the form. The board will read and examine the challenged material, consider the specific objections voiced by the ~~complainant~~ petitioner, weigh the values and faults of the material as a whole in itself and in relation to the collection, and, if necessary or desired, solicit advice and opinion from other library directors and boards, the Wisconsin Valley Library Service Library System, the American Library Association Office for Intellectual Freedom, and the Cooperative Children's Book Center. The board will issue a written report within ninety days of the receipt of the challenge containing its decision and recommended action regarding the challenged material.

~~Challenge of Materials in the~~ ABBOTSFORD PUBLIC LIBRARY **REQUEST FOR RECONSIDERATION OF LIBRARY MATERIALS**

Patron Name: ~~Name of complainant:~~ _____ Date: _____

Address: _____

Phone number: _____ E-mail: _____

WVLS Library card number: _____

Are you making this challenge as an individual or as the representative of an organization? _____

If you are speaking on behalf of an organization, give the name and address of the organization:

Type of item you are challenging (fill out a separate form for each item challenged):

Book ___ Audio ___ Video ___ Magazine ___ Newspaper ___ Computer program ___ Other _____

Title of item: _____

Author/Producer: _____ Date of publication: _____

What brought this item to your attention? _____

Is your objection to this item based upon your own exposure and reaction to it, upon complaints about it made directly to you by others, or upon reports you have heard about? _____

Have you read, viewed, or listened to this item in its entirety? Yes ___ No ___

If not, what portions of it have you read, viewed, or listened to? (List portions by page number, time into tape, or other identification.) _____

To what specific aspects of the item do you object? Cite specific pages, passages, or scenes. Can you suggest any materials to provide additional information or other viewpoints on this topic? (Use back of page and additional page, if necessary.) _____

What would you like the library to do with this work? _____

Signature _____ Date _____

Library Bill of Rights

The American Library Association affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.

I. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.

II. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.

III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.

IV. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.

V. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.

VI. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.

VII. All people, regardless of origin, age, background, or views, possess a right to privacy and confidentiality in their library use. Libraries should advocate for, educate about, and protect people's privacy, safeguarding all library use data, including personally identifiable information.

Adopted June 19, 1939, by the ALA Council; amended October 14, 1944; June 18, 1948; February 2, 1961; June 27, 1967; January 23, 1980; January 29, 2019.

Inclusion of "age" reaffirmed January 23, 1996.

Although the Articles of the *Library Bill of Rights* are unambiguous statements of basic principles that should govern the service of all libraries, questions do arise concerning application of these principles to specific library practices. See the documents designated by the Intellectual Freedom Committee as [Interpretations of the Library Bill of Rights](#).

Access to Library Resources and Services for Minors: An Interpretation of the Library Bill of Rights

The American Library Association supports equal and equitable access to all library resources and services by users of all ages. Library policies and procedures that effectively deny minors equal and equitable access to all library resources and services available to other users is in violation of the American Library Association's *Library Bill of Rights*. The American Library Association opposes all attempts to restrict access to library services, materials, and facilities based on the age of library users.

Article V of the *Library Bill of Rights* states, "A person's right to use a library should not be denied or abridged because of origin, age, background, or views." The right to use a library includes free access to, and unrestricted use of, all the services, materials, and facilities the library has to offer. Every restriction on access to, and use of, library resources, based solely on the chronological age, apparent maturity, educational level, literacy skills, emancipatory or other legal status of users violates Article V. This includes minors who do not have a parent or guardian available to sign a library card application or permission slip. Unaccompanied youth experiencing homelessness should be able to obtain a library card regardless of library policies related to chronological age.

School and public libraries are charged with the mission of providing services and resources to meet the diverse interests and informational needs of the communities they serve. Services, materials, and facilities that fulfill the needs and interests of library users at different stages in their personal development are a necessary part of providing library services and should be determined on an individual basis. Equitable access to all library resources and services should not be abridged based on chronological age, apparent maturity, educational level, literacy skills, legal status, or through restrictive scheduling and use policies.

Libraries should not limit the selection and development of library resources simply because minors will have access to them. A library's failure to acquire materials on the grounds that minors may be able to access those materials diminishes the credibility of the library in the community and restricts access for all library users.

Children and young adults unquestionably possess First Amendment rights, including the right to receive information through the library in print, sound, images, data, social media, online applications, games, technologies, programming, and other formats.¹ Constitutionally protected speech cannot be suppressed solely to protect children or young adults from ideas or images a legislative body believes to be unsuitable for them.² Libraries and their library governing bodies should not resort to age restrictions in an effort to avoid actual or anticipated objections, because only a court of law can determine whether or not content is constitutionally protected.

Article VII of the *Library Bill of Rights* states, "All people, regardless of origin, age, background, or views, possess a right to privacy and confidentiality in their library use." This includes students and minors, who have a right to be free from any unreasonable intrusion into or surveillance of their lawful library use.³

The mission, goals, and objectives of libraries cannot authorize libraries and their governing bodies to assume, abrogate, or overrule the rights and responsibilities of parents and guardians. As "Libraries: An American Value" states, "We affirm the responsibility and the right of all parents and guardians to guide their own children's use of the library and its resources and services."⁴ Libraries and their governing bodies cannot assume the role of parents or the functions of parental authority in the private

relationship between parent and child. Libraries and their governing bodies shall ensure that only parents and guardians have the right and the responsibility to determine their children's—and only their children's—access to library resources. Parents and guardians who do not want their children to have access to specific library services, materials, or facilities should so advise their own children. Libraries and library governing bodies should not use rating systems to inhibit a minor's access to materials.⁵

Libraries and their governing bodies have a legal and professional obligation to ensure that all members of the communities they serve have free and equitable access to a diverse range of library resources and services that is inclusive, regardless of content, approach, or format. This principle of library service applies equally to all users, minors as well as adults. Lack of access to information can be harmful to minors. Libraries and their governing bodies must uphold this principle in order to provide adequate and effective service to minors.

¹ *Brown v. Entertainment Merchant's Association, et al.* 564 U.S. 08-1448 (2011).

² *Erznoznik v. City of Jacksonville*, 422 U.S. 205 (1975): "Speech that is neither obscene as to youths nor subject to some other legitimate proscription cannot be suppressed solely to protect the young from ideas or images that a legislative body thinks unsuitable for them. In most circumstances, the values protected by the First Amendment are no less applicable when government seeks to control the flow of information to minors." See also *Tinker v. Des Moines School Dist.*, 393 U.S.503 (1969); *West Virginia Bd. of Ed. v. Barnette*, 319 U.S. 624 (1943); *AAMA v. Kendrick*, 244 F.3d 572 (7th Cir. 2001).

³ "[Privacy: An Interpretation of the Library Bill of Rights](#)," adopted June 19, 2002, by the ALA Council; amended July 1, 2014; and June 24, 2019.

⁴ "[Libraries: An American Value](#)," adopted on February 3, 1999, by ALA Council.

⁵ "[Rating Systems: An Interpretation of the Library Bill of Rights](#)," adopted on June 30, 2015, by ALA Council; amended June 25, 2019.

Adopted June 30, 1972, by the ALA Council; amended July 1, 1981; July 3, 1991; June 30, 2004; July 2, 2008 *under previous name* "Free Access to Libraries for Minors"; July 1, 2014; and June 25, 2019.

The Freedom to Read Statement

The freedom to read is essential to our democracy. It is continuously under attack. Private groups and public authorities in various parts of the country are working to remove or limit access to reading materials, to censor content in schools, to label "controversial" views, to distribute lists of "objectionable" books or authors, and to purge libraries. These actions apparently rise from a view that our national tradition of free expression is no longer valid; that censorship and suppression are needed to counter threats to safety or national security, as well as to avoid the subversion of politics and the corruption of morals. We, as individuals devoted to reading and as librarians and publishers responsible for disseminating ideas, wish to assert the public interest in the preservation of the freedom to read.

Most attempts at suppression rest on a denial of the fundamental premise of democracy: that the ordinary individual, by exercising critical judgment, will select the good and reject the bad. We trust Americans to recognize propaganda and misinformation, and to make their own decisions about what they read and believe. We do not believe they are prepared to sacrifice their heritage of a free press in order to be "protected" against what others think may be bad for them. We believe they still favor free enterprise in ideas and expression.

These efforts at suppression are related to a larger pattern of pressures being brought against education, the press, art and images, films, broadcast media, and the Internet. The problem is not only one of actual censorship. The shadow of fear cast by these pressures leads, we suspect, to an even larger voluntary curtailment of expression by those who seek to avoid controversy or unwelcome scrutiny by government officials.

Such pressure toward conformity is perhaps natural to a time of accelerated change. And yet suppression is never more dangerous than in such a time of social tension. Freedom has given the United States the elasticity to endure strain. Freedom keeps open the path of novel and creative solutions, and enables change to come by choice. Every silencing of a heresy, every enforcement of an orthodoxy, diminishes the toughness and resilience of our society and leaves it the less able to deal with controversy and difference.

Now as always in our history, reading is among our greatest freedoms. The freedom to read and write is almost the only means for making generally available ideas or manners of expression that can initially command only a small audience. The written word is the natural medium for the new idea and the untried voice from which come the original contributions to social growth. It is essential to the extended discussion that serious thought requires, and to the accumulation of knowledge and ideas into organized collections.

We believe that free communication is essential to the preservation of a free society and a creative culture. We believe that these pressures toward conformity present the danger of limiting the range and variety of inquiry and expression on which our democracy and our culture depend. We believe that every American community must jealously guard the freedom to publish and to circulate, in order to preserve its own freedom to read. We believe that publishers and librarians have a profound responsibility to give validity to that freedom to read by making it possible for the readers to choose freely from a variety of offerings.

The freedom to read is guaranteed by the Constitution. Those with faith in free people will stand firm on these constitutional guarantees of essential rights and will exercise the responsibilities that accompany these rights.

We therefore affirm these propositions:

1. *It is in the public interest for publishers and librarians to make available the widest diversity of views and expressions, including those that are unorthodox, unpopular, or considered dangerous by the majority.*

Creative thought is by definition new, and what is new is different. The bearer of every new thought is a rebel until that idea is refined and tested. Totalitarian systems attempt to maintain themselves in power by the ruthless suppression of any concept that challenges the established orthodoxy. The power of a democratic system to adapt to change is vastly strengthened by the freedom of its citizens to choose widely from among conflicting opinions offered freely to them. To stifle every nonconformist idea at birth would mark the end of the democratic process. Furthermore, only through the constant activity of weighing and selecting can the democratic mind attain the strength demanded by times like these. We need to know not only what we believe but why we believe it.

2. *Publishers, librarians, and booksellers do not need to endorse every idea or presentation they make available. It would conflict with the public interest for them to establish their own political, moral, or aesthetic views as a standard for determining what should be published or circulated.*

Publishers and librarians serve the educational process by helping to make available knowledge and ideas required for the growth of the mind and the increase of learning. They do not foster education by imposing as mentors the patterns of their own thought. The people should have the freedom to read and consider a broader range of ideas than those that may be held by any single librarian or publisher or government or church. It is wrong that what one can read should be confined to what another thinks proper.

3. *It is contrary to the public interest for publishers or librarians to bar access to writings on the basis of the personal history or political affiliations of the author.*

No art or literature can flourish if it is to be measured by the political views or private lives of its creators. No society of free people can flourish that draws up lists of writers to whom it will not listen, whatever they may have to say.

4. *There is no place in our society for efforts to coerce the taste of others, to confine adults to the reading matter deemed suitable for adolescents, or to inhibit the efforts of writers to achieve artistic expression.*

To some, much of modern expression is shocking. But is not much of life itself shocking? We cut off literature at the source if we prevent writers from dealing with the stuff of life. Parents and teachers have a responsibility to prepare the young to meet the diversity of experiences in life to which they will be exposed, as they have a responsibility to help them learn to think critically for themselves. These are affirmative responsibilities, not to be discharged simply by preventing them from reading works for which they are not yet prepared. In these matters values differ, and values cannot be legislated; nor can machinery be devised that will suit the demands of one group without limiting the freedom of others.

5. *It is not in the public interest to force a reader to accept the prejudgment of a label characterizing any expression or its author as subversive or dangerous.*

The ideal of labeling presupposes the existence of individuals or groups with wisdom to determine by authority what is good or bad for others. It presupposes that individuals must be directed in making up their minds about the ideas they examine. But Americans do not need others to do their thinking for them.

6. *It is the responsibility of publishers and librarians, as guardians of the people's freedom to read, to contest encroachments upon that freedom by individuals or groups seeking to impose their own standards or tastes upon the community at large; and by the government whenever it seeks to reduce or deny public access to public information.*

It is inevitable in the give and take of the democratic process that the political, the moral, or the aesthetic concepts of an individual or group will occasionally collide with those of another individual or group. In a free society individuals are free to determine for themselves what they wish to read, and each group is free to determine what it will recommend to its freely associated members. But no group has the right to take the law into its own hands, and to impose its own concept of politics or morality upon other members of a democratic society. Freedom is no freedom if it is accorded only to the accepted and the inoffensive. Further, democratic societies are more safe, free, and creative when the free flow of public information is not restricted by governmental prerogative or self-censorship.

7. *It is the responsibility of publishers and librarians to give full meaning to the freedom to read by providing books that enrich the quality and diversity of thought and expression. By the exercise of this affirmative responsibility, they can demonstrate that the answer to a "bad" book is a good one, the answer to a "bad" idea is a good one.*

The freedom to read is of little consequence when the reader cannot obtain matter fit for that reader's purpose. What is needed is not only the absence of restraint, but the positive provision of opportunity for the people to read the best that has been thought and said. Books are the major channel by which the intellectual inheritance is handed down, and the principal means of its testing and growth. The defense of the freedom to read requires of all publishers and librarians the utmost of their faculties, and deserves of all Americans the fullest of their support.

We state these propositions neither lightly nor as easy generalizations. We here stake out a lofty claim for the value of the written word. We do so because we believe that it is possessed of enormous variety and usefulness, worthy of cherishing and keeping free. We realize that the application of these propositions may mean the dissemination of ideas and manners of expression that are repugnant to many persons. We do not state these propositions in the comfortable belief that what people read is unimportant. We believe rather that what people read is deeply important; that ideas can be dangerous; but that the suppression of ideas is fatal to a democratic society. Freedom itself is a dangerous way of life, but it is ours.

This statement was originally issued in May of 1953 by the Westchester Conference of the American Library Association and the American Book Publishers Council, which in 1970 consolidated with the American Educational Publishers Institute to become the Association of American Publishers.

Adopted June 25, 1953, by the ALA Council and the AAP Freedom to Read Committee; amended January 28, 1972; January 16, 1991; July 12, 2000; June 30, 2004.

A Joint Statement by:

[American Library Association](#)
[Association of American Publishers](#)

Subsequently endorsed by: [American Booksellers for Free Expression](#), [The Association of American University Presses](#), [The Children's Book Council](#), [Freedom to Read Foundation](#), [National Association of College Stores](#), [National Coalition Against Censorship](#), [National Council of Teachers of English](#), The Thomas Jefferson Center for the Protection of Free Expression



James Orr Coating Inspection LLC

DNR Water Tank ROV & Drone Inspection Proposal
118,700 Gallon Treated Clearwell
12,500 Gallon Ozone Contact Tank
108,000 Ozone Decay Tank (Split into Two Tanks)
Central Water Treatment Plant
Abbotsford Water Utility, Abbotsford, WI

The proposal agreement between James Orr Coating Inspection LLC and Abbotsford Water Utility, Abbotsford, WI (Owner) will contract with James Orr Coating Inspection LLC for the 5-Year Wisconsin DNR Water Tank inspection services.

BASIC AGREEMENT:

James Orr Coating Inspection LLC (JOCI) shall provide a 5-year Wisconsin DNR Water Tank inspection services for 118,700 Gallon Treated Clearwell, 12,500 Gallon Ozone Contact Tank, 108,000 Ozone Decay Tank (Split into Two Tanks), the at Central Water Plant, Abbotsford Water Utility, Abbotsford, WI. Compensation for their James Orr Coating Inspection services shall be **Six Thousand dollars (\$6,000.00)**.

Terms of the charges and payments per details in Schedule B. (Prices quoted are subject to change 90 days after the proposal date).

SCOPE OF SERVICES

ROV Water Tank Inspection per schedule A.

SIGNATURES

JAMES ORR

7/21/2022

Proposed by JOCI

PROPOSAL APPROVED BY OWNER.	POSITION	DATE
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CO-SIGNATURE (IF REQUIRED)	POSITION	DATE
----------------------------	----------	------

SIGNATURE OF JAMES ORR	DATE
------------------------	------

Owner’s Responsibilities

The Owner’s personnel shall also be responsible for:

- Taking the Ozone Tanks offline 36 minutes prior to KLM inspecting each tank.
- Set the water at, or near, the high-water operating level.
- If possible, cease the water inlet and outlet operation during the ROV inspection.
- Taking and testing water samples, as required.
- Providing information on the tanks, including maintenance records, construction drawings, previous evaluation reports and previous painting or reconditioning specifications. This information is most useful if obtained prior to each tank inspection and evaluation.

EVALUATION FEES

<u>1. Ozone Contact Tank</u>	
Remote Operated Vehicle (ROV) Evaluation	
The evaluation will be performed for a fee of.....	\$2,900.00
<u>2. Ozone Decay Tank</u>	
Remote Operated Vehicle (ROV) Evaluation	
The evaluation will be performed for a fee of.....	\$2,900.00
<u>3. Treated Clearwell</u>	
Remote Operated Vehicle (ROV) Evaluation	
The evaluation will be performed for a fee of.....	\$2,900.00
Total:	\$8,700.00

If for any reason beyond KLM’s control, including Owner’s failure to provide proper evaluation conditions, prevents the tank evaluation from being performed in one day, and KLM is required to return for a second day to complete the evaluation, the cost of a second day of evaluation is an additional time and materials.

Terms and Conditions

KLM has attached our standard Terms and Conditions. The Terms and Conditions are part of this Agreement between City of Abbotsford, Wisconsin and KLM Engineering, Inc. unless otherwise agreed to in writing by both parties.

Fees are subject to change, if proposed work exceeds twelve (12) months from the date of this proposal.

Additional Information

Additional information can be found at KLM’s website at: www.klmengineering.com

AGREEMENT

This proposal is valid for sixty (60) days from the date of this proposal. If City of Abbotsford, Wisconsin finds the proposal acceptable, please sign and return by mail, fax or email. By signing and returning this signature page only, you agree to the terms of the entire proposal document submitted. When KLM receives the signed proposal, we will contact the City of Abbotsford, Wisconsin to coordinate an evaluation date. Upon delivery of the report to the City of Abbotsford, Wisconsin, an invoice will be submitted according to the terms of this Agreement.

This Agreement, between the City of Abbotsford, Wisconsin and KLM Engineering, Inc. of Woodbury, Minnesota is accepted by:

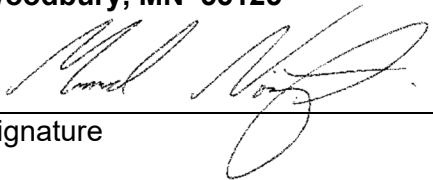
City of Abbotsford
203 N. First Street
Abbotsford, Wisconsin 54405

KLM ENGINEERING, INC.
1976 Wooddale Drive, Suite 4
Woodbury, MN 55125

Signature

Signature

Name



Michael Novitzki
Name

Title

Director of Business Development
Title

Date

July 20, 2022
Date

We look forward to working with you.

Sincerely,

KLM ENGINEERING, INC.
Michael Novitzki
Director of Business Development
Phone: 651-773-5111
Fax: 651-773-5222
Cell: 651-440-5058
Email: mnovitzki@klmengineering.com

Attachment: KLM Terms and Conditions

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